



PERM-A-TEM

45, Place Charles Lemoyne, Suite 100
Longueuil (Québec), J4K 5G5
Telephone : (450) 651-7001
Fax : (450) 651-7007

Time sheet

Customer information

Company name : _____

Customer name : _____

Telephone : _____

Contact signature : _____

Employee information

Week ending saturday : _____

Employee name : _____

Telephone : _____

Employee signature : _____

Day	Date	Hours (regular time)	Hours (over time)	Total	Notes
Sunday					
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					
Total					

Important

This time sheet should be completed and signed by the employee

This time sheet should be signed by de customer contact

This time sheet should be returned by fax : (450) 651-7007